

## Certificate Of Income

**PRIVATE & CONFIDENTIAL**

Please answer all questions

Employee Name: \_\_\_\_\_ Reference: \_\_\_\_\_

1 a. What is the amount of his/her **annual gross pay**? €

b. What is the amount and frequency of any **mortgage subsidy** and/or **Large Town Allowance** and/or **Shift / Rent Allowance**? €

c. What is the amount of (i) **Overtime** paid per annum €

(ii) **Bonus** paid per annum €

(iii) **Commission** paid per annum €

Are Bonus / Overtime payments **guaranteed**? YES  NO

If not, are they considered to be **regular**? YES  NO

2 Is he/she on your **permanent** staff? YES  NO

3 Is this position currently subject to a **probationary period**? YES  NO

4 If yes, please indicate length of probationary period

5 Is he/she likely to continue in your employment for some years? YES  NO

6 **How long** has he/she been in your **employment**?

7 What is his/her normal retirement age?

8 Is he/she part of a pension scheme? YES  NO

9 What is the nature of his/her duties?

Company / Organisation: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Job Title: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Date: \_\_\_\_\_

**Company Seal / Stamp (Mandatory)**

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